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HIALEAH  
HIGH SCHOOL

1954-1955

STUDENT GUIDE BOOK

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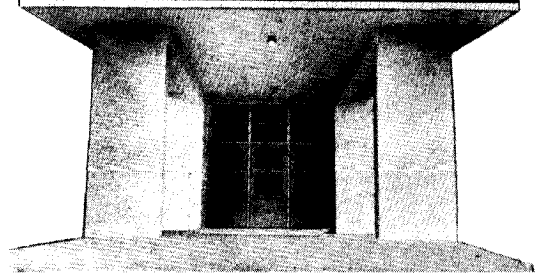
*A Handbook*

**FOR STUDENTS**

**OF**

*Hialeah High School*

**HIALEAH HIGH SCHOOL**



**1954-1955**

HIALEAH HIGH SCHOOL  
PERSONNEL

Principal ..... Mr. E.G. Pease  
Dean of Girls ..... Mrs. Alice Shepard  
Dean of Boys ..... Mr. Charles Ashworth

\* \* \* \* \*

STUDENT'S SCHEDULE

Name of Student \_\_\_\_\_

Home Room Teacher \_\_\_\_\_ Rm. No. \_\_\_\_\_

1st Period \_\_\_\_\_ " " \_\_\_\_\_

2nd " \_\_\_\_\_ " " \_\_\_\_\_

3rd " \_\_\_\_\_ " " \_\_\_\_\_

4th " \_\_\_\_\_ " " \_\_\_\_\_

5th " \_\_\_\_\_ " " \_\_\_\_\_

6th " \_\_\_\_\_ " " \_\_\_\_\_

ALMA MATER

Hialeah, Alma Mater,  
Thanks for seeds you've sown,  
May your every son and daughter  
Grow the way you've shown.  
May we bloom in truth and beauty  
Fruitage of your care,  
Faithful both to love and duty,  
Glad our joys to share.  
Ever loyal to each other,  
Strong, upright, and free.  
Hialeah, Alma Mater,  
May we honor thee!

## FOREWORD

This book has been presented to you in order that you may become acquainted with your new school more quickly.

The book is divided into two major sections. Things to Know - and Things to Do. It is suggested that you carry the book with you at all times until you become thoroughly familiar with its contents. You will discover that it answers many of the questions that you may have about your new school.

The nickname of your school is "Thoroughbreds." This means thoroughly educated or trained. It is hoped that the students of Hialeah High School will bear out this nickname.

It is hoped that this book will help you get started correctly in your educational venture at Hialeah High School. Remember the staff of the school is here to serve you and wish you every success in the school years ahead.

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## VARSITY SPORTS

### FOOTBALL:

Beginning on August 16 and continuing through November of this year, Hialeah High School will initiate and play its first football schedule. Due to the absence of the eleventh and twelfth grades in our new school, we shall not play a football schedule made up exclusively of old established senior high school opposition. In compliance with the Florida High School Activities Association, we are not permitted to allow students in grades below the ninth to participate in varsity sports. It is the sincere hope of our administration and the varsity coaching staff at our school to establish a program of athletics of which our student body and our community can be very proud. The coaching staff encourages all boys who are really interested in playing varsity football, basketball, baseball, and track to contact them at the coach's office in the field house.

### HIALEAH HIGH SCHOOL

#### FOOTBALL SCHEDULE - 1954

Fri., Oct. 1, 8:00 P.M.  
Key West "B" Team at Key West

Thurs., Oct. 7, 3:30 P.M.  
South Broward "B" Team at Hialeah High

Fri., Oct. 15, 3:30 P.M.

Miami Edison "B" Team at Hialeah(Tent.)

Sat., Oct. 23, 8:00 P.M.

Central Catholic High at Ft. Lauderdale

Sat., Oct. 30, 8:00 P.M.

Sts. Peter & Paul High at Curtiss Park

Fri., Nov. 5, 8:00 P.M.

Moore Haven High at Moore Haven

Fri., Nov. 12, 8:00 P.M.

St. Patrick's High at Curtiss Park

Fri., Nov. 19, 3:30 P.M.

Miami Beach "B" Team at Hialeah

Thurs., Nov. 25, 2:30 P.M.

Constance "B" Team at Hialeah

Fri., Dec. 3, 8:00 P.M.

Naples High School at Naples

## BASKETBALL

Following the football season, basketball will begin in December and continue until the middle of March, 1955. Upon completion, the basketball schedule will be published.

## BASEBALL

The varsity baseball schedule will begin in March and continue until the last week in May, 1955.

## TRACK

Our varsity track program will begin in January and continue until the Florida State Track Meet is held at Gainesville.

## MINOR SPORTS

Tennis, golf, and swimming teams are being planned for our new high school. Tennis will be active almost the full school year, starting with challenge matches for determining team positions in early November and ending in May. The swimming meets are held during the second semester and continue until the last week in May. Swimming meets are held to determine the City of Miami and the Florida State championships.



## ABSENCE

A satisfactory excuse for absence is given only for personal illness. Work missed is made up with the aid of your teacher.

Permissible excuses are given for other types of absence that are authorized by the parents. Work missed is made up without the aid of the teacher.

Unsatisfactory excuses are given for all other types of absence and work missed is not made up. When a note explaining absence is not presented the absence is considered unsatisfactory. Unsatisfactory excuses have a penalty of "F" in subject for the day for each class missed.

## ANNOUNCEMENTS

Announcements made daily over the public address system are those that concern the entire student body and/or the faculty.

Individual club announcements are placed in the daily bulletin.

## DAILY BULLETIN

A daily bulletin will be issued. It will contain notices and announcements concerning clubs and other student activities pertaining to groups and not the entire student body.

Announcements printed in this bulletin

must be edited and signed by the teacher sponsor and approved by the principal. All such announcements should be clearly written or typed on a full size sheet of paper and given to the principal's secretary by 2 p.m. of the day preceding the appearance of the announcement in the bulletin.

## ATTENDANCE

Truancy is a serious breach of citizenship since it is a deliberate infraction of our state law. Repeated truancy leads to suspension from school.

## BICYCLES AND SCOOTERS

There are bicycle racks on the school grounds. Place your bicycle in one of these racks and be sure to lock it. The school is in no way responsible for bicycles parked on school grounds; however, if anything happens to your bicycle report it to the dean.

Bicycles are not to be ridden during the school day unless you have a pass from the dean to leave the school grounds.

These regulations also apply to scooters.

## BULLETIN BOARDS

The bulletin boards are primarily for the display of notices or posters regarding school activities. Such notices must

bear the O.K. of the director of extra curricular activities.

## BUSSES

Your school is judged by your conduct to and from school. Loud talking on buses or creating a disturbance will cause unfavorable impressions. Bus drivers have the same authority and responsibilities as teachers. Respect and obey them at all times.

The Dade County school system provides free school bus transportation for students living two miles or more from the closest school and for those living closer who have physical handicaps.

## CAFETERIA

Every effort has been made to make our cafeteria the most modern and best equipped school cafeteria possible. Please help us to keep it that way. Each student will show his good breeding by conversing quietly and naturally, leaving the tables as he would wish to find them.

Students who bring their lunches from home are required to eat in the cafeteria and not on the school grounds. Special privilege passes may be obtained if it is necessary to eat at home.

Menus will be posted by the cafeteria. Each student must use a tray even if

he brings his own lunch.

Each student, when finished, is asked to carry his tray with all soiled dishes, milk containers, napkins, straws, etc., to the dishwashing window.

If a group wishes to use the cafeteria for a meeting or a banquet, it should obtain written approval of the director of student activities. Final arrangements can then be made with the cafeteria manager.

## CLINIC

A student who becomes ill or for some reason desires to visit the school clinic must have a pass from the classroom teacher. The school nurse will make recommendations to the deans in cases of illness. Any permission to remain out of class due to illness must be handled by the deans or their assistant.

All students returning to school after a contagious illness are required to report to the school nurse before admission to class unless they present evidence from a physician giving approval for school attendance.

## CLUBS

All clubs are chartered by the student council and are under faculty supervision. They are open to all who meet the quali-



fications set up by the club.

Since 1943 membership in high school fraternities and sororities has been expressly forbidden by Florida law. Anyone found to be in such a high school organization is subject to removal from all school activities and must withdraw from such an organization or be expelled from school. This is a state law.

### COLLEGE ENTRANCE REQUIREMENTS

Set your goals early in your school life and if those goals include a college education obtain college requirements by writing to the registrar of the desired college. There is a collection of catalogues in the library and in the guidance department for the use of the students. Your home room teacher and counselor will be able to help you a great deal in planning your work to meet college entrance requirements.

### DEVOTIONS AND FLAG SALUTE

Each day flag ceremonies and a devotional period will be observed in the home room. During these exercises there will be no moving about, talking or other disturbances. Proper respect is expected of each student.

### DRESS

NOW IS THE TIME to build a name for yourself as an ATTRACTIVE person - one it's nice to know. It's when you're in your teens that other people finally begin to think of you as an INDIVIDUAL. Your own very definite personality is beginning to be known - - you're becoming a real person - - you're establishing YOU. So now is the time to develop the qualities that people will like and admire.

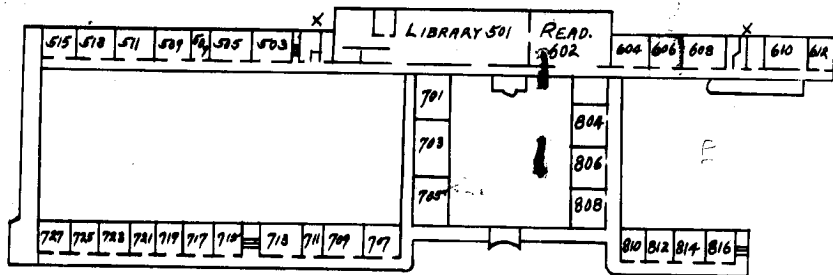
Being really attractive means lots of "little things" put together: friendliness, thoughtfulness of others, nice manners, a pleasant smile. And in the physical sense, it means that indefinable charm and poise that come from being WELL GROOMED.

There's no "black magic" to the art of being perfectly groomed. It's mainly a matter of following basic good-health rules and setting up a few simple grooming routines that quickly become second nature. So, since nothing is more attractive than a student whose grooming is s-m-o-o-t-h, NOW IS THE TIME to master your grooming routines.

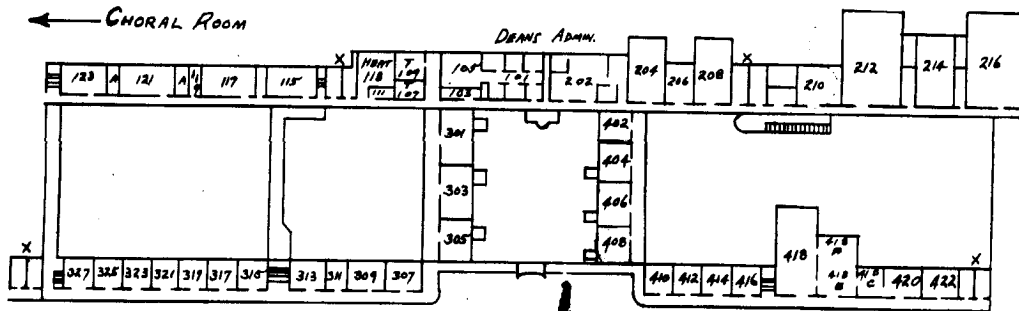
Dress for school wear by both boys and girls should be appropriate.

Sunback or halter-type dresses are not suitable for class work and should be covered by a stole, cape or jacket. No mid-ribs or off-the-shoulder outfits will be permitted. Girls who wear slacks, jod-

## SECOND FLOOR



## FIRST FLOOR



X = Boys' + Girls' TOILETS

CAFETERIA  
BAND  
GYMNASIUM

phurs or dungarees to school in cold weather must bring skirts to put on after arrival at the building. Turbans or scarfs to cover pin curls will not be approved.

Boys wear belts and keep shirts buttoned at all times during school hours. Metal taps on shoes or other forms of dress which may be disturbing will not be considered desirable.

### GRADUATION REQUIREMENTS

A total of 19 or more units of work is required for graduation.

School counselors and home room teachers will help each student understand all required and elective courses offered. Parents are urged to participate in planning your high school work.

### SUBJECTS TO TAKE

#### 9th Grade

	Units
English 9 . . . . .	1
Social Studies 9 . . . . .	1
Functional or Basic Math or Algebra	1
Physical Education . . . . .	1
Electives . . . . .	1 or 2

#### 10th Grade

English 10 . . . . .	1
Science . . . . .	1
American History and Government I	1
Physical Education . . . . .	1
Electives . . . . .	1 or 2

#### 11th Grade

English 11 . . . . .	1
American History and Government II	1
Physical Education . . . . .	1
Electives . . . . .	2 or 3

#### 12th Grade

Basic English 12 (if needed) . . . . .	$\frac{1}{2}$ or 1
Basic Math 12 (if needed) . . . . .	$\frac{1}{2}$ or 1
Any requirements not previously met	
Electives	

It is recommended that students preparing for college know the college entrance requirements and meet them while meeting those for graduation.

### GUIDANCE SERVICES

The school wishes to do everything possible for your happiness and success. To that end it has established a guidance department composed of deans, counselors, advisors and home room teachers. No problem is too small nor any so hopeless that it will not benefit you to talk it over with a person sympathetic to your best interests.

### GUM CHEWING

Since the habit of chewing gum is a messy habit around schools because much is dropped on floors or stuck on desks, there should be no gum chewing in the building during school hours.

## HOME ROOM

Each student is assigned to a home room which is under the supervision of a home room teacher. This teacher keeps a record of attendance, grades received, excuses for absence or tardies and acts as general advisor for the home room group. He keeps in touch with the student's progress in school work.

## HOMEWORK

Assignment of school work to be done outside regular school hours will not be made for the purpose of keeping students busy. The assignment of work to be done is to be left to the classroom teacher.

Extra-curricular work must be done outside of class and regular assignments not completed during the class time should be finished at home if satisfactory work is to be maintained.

## HONOR ROLLS

There are two honor rolls - one for scholarship and one for citizenship. Requirements for making these honor rolls are:

Scholarship - No subject grade below "B" with 50% or more "A's."

Citizenship - No grade below "B" with 50% or more "A's."

Truancy eliminates the student from the honor roll.

If you have capabilities for making the honor rolls you should realize that developing these capabilities for your future use should be your chief aim in school. Students capable of doing good work should realize that often less capable students attempt by calling names to get the more capable student to lower his standards. You should realize that anyone attempting to get you to lower your standards is less capable and that you become equally stupid when you let such a person influence your thinking and actions.

If you are blessed with the intelligence to become a straight "A" student, develop that God-given ability by maintaining such a record.

## I. D. CARDS

Each student should have a school I. D. card provided by the school at a nominal fee for the purpose of identification. These cards are used in obtaining student prices at athletic events and other school functions and may be used not only in this school but at other school functions.

## LIBRARY

Hialeah High School library is directly above the principal's office. It is open daily from 7:45 to 4:00 with the exception of Tuesday afternoon when the library closes at 3:00.

A pass is required to visit the library from class. This pass is signed by teacher, given to helper at library door and picked up to return to class. Time and purpose of visit is marked on the pass.

Students must leave all books and book satchels outside the library door.

Books are checked out for one week, one at a time. Bring book to library for renewal.

A 2¢ fine is charged for each school day your book is overdue, even if you are absent. You are responsible if you lose or damage your library book and must pay for same.

Encyclopedias, reference books and magazines are not checked out. Teachers may borrow these for class use.

Each student will receive instruction in the use of the library through his English class.

The efficiency of library service depends on the cooperation of each student.

### REPORT CARDS

Report cards are issued six times a year on the Wednesday following the end of each six-weeks' grading period. Return them promptly to your home room teacher, signed by your parent or guardian.

High school students failing a subject for a semester are required to take the semester's work a second time or substi-

tute a course which will give credit in accordance with the requirements for graduation. Incompletes must ordinarily be made up within one week after you return to school.

### STUDENT AID AND WELFARE

Any student in need of financial aid (clothes, etc.) should contact the dean. Jobs can sometimes be found in case of extreme need.

### SMOKING

School officials believe that smoking is injurious especially to teen-age boys and girls. The public looks with disfavor upon smoking by students and such practices bring discredit upon a school.

No smoking by students will be permitted in the school building, on the school grounds or the sidewalk adjacent to the building. This regulation is to be followed at evening events and other school activities held upon school property.

Infraction of this regulation leads to suspension.

### TARDIES

Students are tardy if they are not in the room when the tardy bell sounds.

## TELEPHONES

Students will not be called from class in response to telephone calls. In case of sickness in the home or some emergency, the deans' office will deliver the message.

Parents wishing to speak to teachers should call the school and request that the teacher make a return call during his planning period. Appointments to talk with teachers on a student's progress should be made through the office of the deans.

Public telephones are provided for students' use.

## TRIPS

No student will be allowed to participate in any trip sanctioned by the school unless he or she has previously filed a completed permission and release from responsibility form signed by parent or official guardian.

When away from school on such a trip every student must realize that he or she must maintain a mature and responsible citizenship which is above reproach. Each student is directly responsible to all chaperones and sponsors of the trip.

## VISITORS

Students do not bring visitors to school during regular school hours. All other visitors should report to the principal's office and request a visitor's pass.

## DO:

Be at school each day ON TIME.

Learn the songs and yells of your school and join in the rooting.

Attend Hialeah High games and affairs.

Speak to your fellow students. They will be your companions for three years or more. Remember, "There is always time enough for courtesy."

Attend all class meetings and take an intelligent interest in the proceedings.

Always remember that Hialeah High is judged by the conduct of its students.

Cooperate with the student council in affairs of school government.

Know and respect all the rules of the school.

Be proud of the appearance of your school.

Be a booster.

## CALENDAR - 1954 - 55

September 1 - Registration of students not previously registered.

September 7 - Begin regular classes.

October 29 - Conference day for parents.

November 25, 26 - Thanksgiving holidays

December 17 - Christmas vacation begins

January 3 - Resume classes

January 27 - End of first semester

January 28 - Conference day for parents.

(No students in school)

January 31 - Begin second semester.  
March 25 - Conference day for parents.  
(No students in school)  
April 7 - Spring vacation  
April 8            "  
April 11           "  
June 9 - End of school year for students.

### ATTENDANCE

Be regular in attendance and prompt to all classes and appointments. These practices are of foremost importance to succeed in one's work.

### ATTITUDE AND CONDUCT

Practice courtesy, friendliness and thoughtfulness of others. Participate in class activities. Fit into the group.

### ABSENCE

Upon returning to school after an absence, bring a note from a parent or guardian stating the reason for the absence and the dates you were not in school. Present it to your home room teacher before 8:30 and fill in an "Admission to Class" slip.

Upon arriving at a class that you missed, present the slip to the teacher for his signature. Leave the slip with your home room teacher at the end of the day.

### Part-Day Absence

When arriving late after home room period (8:40) present a written note from a parent or guardian to the office of the dean and receive an admittance slip.

### BOOKS

Take care of books that have been lent to you by the state or the school library.

Leave books that you are not using in your locker.

Should you lose your book, pay your classroom teacher the cost of it and have another issued to you.

### BUS REGULATIONS

If you are eligible for school transportation please follow this procedure:

1. Secure a "REQUEST FOR A BUS PASS" at time of registration.
2. Fill in blanks.
3. Have your home room teacher sign.
4. Present to your school bus driver.
5. Driver will issue "BUS PASS" to you.

If, after registration, you find you need a bus pass apply to the dean's secretary.

The bus drivers have the same authority and responsibility as do the teachers. Please obey the bus driver cheerfully and report promptly to the school dean

when instructed to do so.

Students who ride busses operated by the transit companies do not need a bus pass and are considered as non-bus-riders. Do not ask to ride a bus for which you do not have a pass.

If you withdraw from school, the clerk in the office in charge of attendance will sign your clearance card - not the bus driver.

## CLASSROOM

Enter your classroom quietly, take your seat and begin to study. It will surprise you to find out how much you can improve your classwork by the judicious use of a minute or two before classroom work begins.

## CORRIDORS

Always walk in the corridors, keeping to the right. Go directly to your destination without loitering on the way.

## DISMISSAL

A dismissal bell is the signal for you quietly to put up your classwork. Remain in your seat until the teacher methodically dismisses the class.

Remain on the school grounds during the entire school day (8:30 to 3:00) unless excused by the dean. Always carry this written excuse when off the grounds.

## DRILLS

### FIRE:

Pass quietly in single file upon command of the teacher, taking the route designated by him. Return along the same route and follow the same procedure.

### AIR RAID:

Learn procedures from your teacher. Follow instructions quickly and quietly upon receiving signal.

## PARENT-TEACHER ASSOCIATION

Invite your parents to become members of the Hialeah High School Parent-Teacher Association.

## SCHOOL STORE

Should you come to school without the necessary supplies, you may purchase them from the school store. Make the necessary purchases before 8:30.

## STUDIES

Practice good study habits, for success in life is determined in a large measure by one's honesty, self-reliance and willingness to apply one's self to the task at hand.



## WITHDRAWAL

Should you wish to withdraw from school, have one of your parents contact the dean's office in advance of the day of withdrawal. The dean will explain the necessary procedures.

